

**EUROPEAN
CURRICULUM VITAE
FORMAT**

PERSONAL INFORMATION

Name
Nationality
Date of birth

Maria Patrizia Ponte
Italian

WORK EXPERIENCE

• Dates (from – to)
• Name and address of employer
• Type of business or sector
• Occupation or position held

2022 - present
Centro Lingue My Open School for Cambridge, Busto Arsizio - Italy
Education
English Teacher: <ul style="list-style-type: none"> • Conversation courses • Co-presence

• Dates (from – to)
• Name and address of employer
• Type of business or sector
• Occupation or position held

1999 - present
Self-employed
Education
Private teacher (from level A1 to C1): <ul style="list-style-type: none"> • Exams preparation courses • Conversation courses to adults and teenagers

• Dates (from – to)
• Name and address of employer
• Type of business or sector
• Occupation or position held

1998 – 1999 (two years)
Colorado Heights University (Teikyo Loretto Heights University), Denver Colorado - USA
Education
English Tutor

• Dates (from – to)
• Name and address of employer
• Type of business or sector
• Occupation or position held
• Main activities and responsibilities

1992-1993
University of Turin Faculty of Economics, Torino - Italy
Education
English Tutor
Help the students to prepare exams in English

**PERSONAL SKILLS AND
COMPETENCES**

*Acquired in the course of life and career
but not necessarily covered by formal
certificates and diplomas.*

Excellent communicative skills obtained through my cross-functional work experience.
Great ability to public speaking and to relate to people coming from different culture and work level.
Excellent inclination to team work, high ability of leadership.

**MOTHER TONGUE
OTHER LANGUAGES**

Self evaluation
Common European Framework

English:

German:

Italian

Comprehension		Speaking		Writing
Listening	Reading	Oral Interaction	Oral production	
C2	C2	C2	C2	C2
B1	B1	A2	B1	B1

EDUCATION AND TRAINING	
• Dates (from – to)	ongoing
• Name and type of organization providing education and training	TEFL.org
• Title of qualification awarded	TEFL certificate (supposed to be achieved by February 2023)
• Dates (from – to)	2018 - 2020
• Name and type of organization providing education and training	Istituto Tecnico Superiore Tessile Abbigliamento Moda, Biella - Italy
• Title of qualification awarded	5th level EQF Diploma of Higher Technician in Process and Yarn Production, Finishing and Quality Control obtained with the final
• Dates (from – to)	ongoing
• Name and type of organization providing education and training	Università degli Studi di Torino, Torino (TO) - Italy
• Principal subjects/occupational skills covered	Faculty of Economics and Business
• Title of qualification awarded	
• Dates (from – to)	1991
• Name and type of organization providing education and training	Civico Liceo Linguistico a. Manzoni, Milano (MI) - Italy
• Title of qualification awarded	High School Degree
• Dates (from – to)	1991
• Name and type of organization providing education and training	University of Michigan
• Title of qualification awarded	C2 level Certificate of Proficiency in English (CPE)
TECHNICAL SKILLS AND COMPETENCES <i>With computers, specific kinds of equipment, machinery, etc.</i>	Good skills in web browsing, pc using, good knowledge of Microsoft Office (Word Excel e PowerPoint).
DRIVING LICENCE(S)	B Italian
ADDITIONAL INFORMATION	

I authorize the use of my personal data in compliance with Legislative Decree 196/03.

Marisa Patrizia Ponte